

## December 2024 YHALE PTO Board Monthly Meeting Agenda

A meeting of the PTO Board of Yi Hwang Academy (the “School” or “YHALE”) was held in December 2024 at 7:00pm online via Google Meet.

The meeting began approximately 7:03PM

### Attendees of PTO Board Members

Sharon Chung (co-president)

Katherine Szeto (Co-president)

Peter Kim (Co-Treasurer)

Sun Park (Co-Treasurer)

Amrita Song (Co-chair Hospitality committee)

Christina Kosal (Co-chair Hospitality committee)

Ami Hastings (Co-chair Literacy Committee)

Tan Jiang (Co-chair Literacy Committee)

Michelle “Bora” Kim (Chair Communications Committee) **(Not Present)**

Sammie Tang (Co-chair Fundraising Committee)

Jennifer Poon (Co-chair Fundraising Committee) **(Not Present)**

Sandra Kim (Co-chair Events Committee)

Xochilt Diaz (Secretary)

### Other Attendees

NONE

### Agenda

#### IV. PTO Board & Committee

##### A. Co-Presidents (Katherine & Sharon)

1. Welcome!
2. The next PTO meeting will be on January 8, 2025 (Wednesday) at 7PM.
3. January 17, 2025 (Fri.) - 100th day of school
  - Celebrate January birthdays on this day with desserts (& staff birthday flyer).
4. PTO for SY 2025-2026 - intent to return, change committee, etc.g
  - a. Create a list of committees that will need a replacement for SY 2025-2026, start scouting next school semester.
5. Spring dance - form a committee of parents/teachers/staff (Tentative for location/date: TBN)

B. Events Committee (Sandra)

1. December Parents Night out - cancelled
2. 2025 Spring Dance
  - a. Budget: \$400-\$700
  - b. Estimated #participants: between 250-500
  - c. Venue: Still looking for a location (KCPC inclusive of rental, cleaning, media is quoting \$700 can try bring it down to ~\$400ish)

C. Treasury (Peter & Sun)

DEC 24 MTG			
2024-2025	TYPE	DESC	AMT
<b>INC</b>	<b>RAISED FUNDS</b>	BNG	296.00
		PNO	600.00
		PTO	102.00
		SPIRIT DAY	312.17
		INTL NIGHT	2,250.00
	<b>OTH</b>	INT	1.63
		SCHOLASTIC	3,901.53
<b>INC Total</b>			<b>7,463.33</b>
<b>EXP</b>	<b>EVENT</b>	POP	308.01
		CNT	257.57
		DLD	1,852.34
		INTL NIGHT	503.75
	<b>EXP</b>	INS	1,058.00
		PTO	2,791.44
		SCHOLASTIC	3,899.62
		UNKNOWN	12.00
	<b>TTL FUNDS</b>	TTL	5,506.38
<b>1. EXP Total</b>			<b>16,189.11</b>

D. Fundraising (Sammie & Jennifer)

1. Raffle at International Night total raised was \$2,250!
2. Fundraiser Spring Dance instead raffle instead of silent auction
  - a. Similar concept as Raffle at International Night

3. Indoor Spirit still on? Maybe do a Moe's dinner box fundraiser instead?

E. Hospitality (Amrita & Christina)

1. Staff holiday gift

- a. Navy captain chairs w/ school logo
- b. Will be handed out at Staff Party: Thursday, 12/19

2. Room parents / class holiday party

- a. Flyer has been sent to RP with party date: Fri 12/20
- b. Will create a google form for all teachers/staff on supplies they will need next semester.
  - i. Budget: \$500

F. Communications (Bora)

- a. We will begin promoting yearbook sales in Jan 2025
- b. Only 5th grade parents will have the opportunity to purchase ad space in the yearbook

G. Literacy Committee (Ami & Tan)

- 1. Continuing to catalogue books. Library database is growing.
  - a. No updates about school library staff.
  - b. Approximate book # between Korean/Mandarin: 1300
  - c. Don't have an English book count yet but we do have a small collection

**VI. Old Business**

NONE

**VII. New Business**

NONE

**VIII. Action Items**

NONE

**IX. Adjourned at 8:40pm**