

February 2025 YHALE PTO Board Monthly Meeting Agenda

A meeting of the PTO Board of Yi Hwang Academy (the “School” or “YHALE”) was held on February 12, 2025 at pm online via Google Meet.

The meeting began at approximately 7:10PM.

Attendees of PTO Board Members

Sharon Chung (co-president)	Michelle “Bora” Kim (Chair Communications Committee) (Not Present)
Katherine Szeto (Co-president)	Sammie Tang (Co-chair Fundraising Committee)
Peter Kim (Co-Treasurer) (not present)	Jennifer Poon (Co-chair Fundraising Committee)
Sun Park (Co-Treasurer)	Sandra Kim (Co-chair Events Committee) (Not Present)
Amrita Song (Co-chair Hospitality committee) (not present)	Xochilt Diaz (Secretary)
Ami Hastings (Co-chair Literacy Committee) (Not Present)	
Tan Jiang (Co-chair Literacy Committee)	

Other Attendees

NONE

Agenda

IV. PTO Board & Committee

A. Co-Presidents (Katherine & Sharon)

1. Welcome Dawn! She will be co-chair of the Literacy committee next school year.
2. Next meetings/events: March PTO board meeting: 3/12/25 @ 7pm, Spring Dance: 3/15/25 starts at 6PM
3. Christina Kosal has stepped down to focus on her health.
4. PTO board vacancies for next school year
 - **Co-president** (ideally someone in the Mandarin track since we already have a parent from the Korean track who has already committed)
 - **Fundraising committee**
 - **Newsletter committee**

B. Events (Sandra)

1. Spring Dance (**March 15, 2025**) **6PM to 8PM**

- a. Spring dance will happen at the new building.
 - i. Pizza and hotdogs (Costco can do big orders)
 - ii. Maybe onigiri orders
 - iii. 250 people max
 - iv. Jennifer booked the DJ- we need to create a playlist, due in two weeks.
 - v. Set up and decorating needs to happen on Friday.

C. Treasury (Peter & Sun)

- No new updates from last month

INC/EXP	GROUP	Type	Sum of ABS
INC	RAISED FUNDS	BNG	296.00
		PNO	600.00
		PTO	217.00
		SPIRIT DAY	312.17
		INTL NIGHT	2,250.00
	OTH	INT	2.03
		SCHOLASTIC	3,901.53
		CALMAN STUDIO	862.43
INC Total			8,441.16
EXP	EVENT	POP	308.01
		CNT	257.57
		DLD	1,852.34
		INTL NIGHT	503.75
	EXP	INS	1,058.00
		PTO	2,188.43
		SCHOLASTIC	3,899.62
		UNKNOWN	12.00
	TTL FUNDS	TTL	5,506.38
1. EXP Total			15,586.10

D. Fundraising (Sammie & Jennifer)

1. Moe's Taco Kit fundraiser

- a. Johns Creek location can deliver on Tuesdays, Wednesdays, and Thursdays.
- b. Taco kits are \$39.99 each and feed a family of 4-6.
- c. Moe's will donate \$5 back from each taco kit sold for 1-50 kits and \$10 back for any kits over 51

- d. Must ordered online in advance, and then they will deliver them to the school on the day of the fundraiser. We need to determine a central location where parents can pick up their taco kit(s).
 - e. They will provide us with a flyer with QR code for ordering.
2. Spring Dance Fundraiser
- a. Raffle tickets (5 items to be raffled so far)

E. Hospitality

1. Past events
- a. We celebrated the 100th day of school and January staff birthdays on January 17th by providing snacks and fruit to teachers and staff.
 - b. Staff Supply Restock Day was on January 21, and we gave away \$500 worth of supplies to teachers.
2. Point of contact for food vendors for DLD: Jeanne Hsieh

F. Communications (Bora)

- a. Yearbook: Several interested parents have emailed to help with yearbook committee.

G. Literacy Committee (Ami, Tan and Dawn)

1. Spring Book Fair decisions
- a. Scholastic is offering a BOGO spring fair to our school (Buy One Get One FREE with the entire stock). Do we want to roll Scholastic into the TLL books?
 - b. Book Fair date: possibly in May
 - c. Any events we could potentially piggy-back off of?
 - i. Jojo (Mandarin) can be accommodating with dates (we would run the books ourselves, much like Scholastic's setup)
 - ii. The book vendor requested either the end of March or after 4/20 (leaning towards April due to time constraints).
 - 1. Possible day to host book vendors could be on Children's Day May 2, 2025
 - 2. Korean books- we wanted to provide our own inventory (5.5k budget allotment) resulting from the vendor's prohibitive cost. Due to other competing priorities we haven't been able to focus on this. It may be possible to secure books before a possible late April date. Thoughts? Feedback?
2. Library Status
- a. The Mandarin book catalog will be completed by the end of Feb.

- b. Needed to order more barcodes as we ran out. Worked with the school to order more to finish the entire collection.
 - c. Library cart continues to be used as a pushing in/out each classroom method for the time being. But exciting books are being used!
 - d. Book repair machine/kit delivered to Ms. Stance.
3. Collaboration with School Early Literacy Committee
- a. Ideas of activities
 - b. Library usage

VI. Old Business

NONE

VII. New Business

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VIII. Action Items

NONE

IX. Adjourned at 8:10pm