

## MEETING MINUTES

**Board:** YHALE Governing Board  
**Board Meeting:** Monthly Meeting

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
3/06/25	6:42PM	8:16PM	TBD	TBD	Lyn Carden
Meeting Location:					
Virtual					

Attended by:	
Liza Park Emile Hanam Tamecha Buck	Anthony Chung Ankit Jain Lyn Carden Katherine Szeto
Highlights:	

### CALL TO ORDER

#### I. Administrative Functions

- Ms. Buck notified the board that she had a conflict and could only attend the meeting for a short period of time for the budget hearing. Ms. L. Park recommended that the budget hearing be moved to the top of the agenda and to be respectful of those in attendances to continue with the meeting after Ms. Buck leaves, with no board action.
- Ms. Hanam made a motion to amend the agenda to move the budget hearing to the top of the agenda, Ms. Buck 2<sup>nd</sup>, unanimous.
- Second FY25 Amended Budget Hearing – Mr. Jain presented
  - Ms. L. Park noted that this was the 2<sup>nd</sup> review of the amended budget
    - He reviewed projected revenue, making note of budgeted revenue changes
    - He reviewed the projected expenses, making note of proposed changes
      - He presented the overall changes in revenue and expenses
- Public Comment regarding the budget - There was a question from the public about the school nutrition program line item
  - Motion to approve the amended FY25 budget made by Ms. Hanam, 2<sup>nd</sup> by Ms. Buck, unanimous.
- Approval of Minutes for February 6, 2025 & February 26, 2025 – Ms. Hanam made a motion to approve the meeting minutes as a slate, Ms. Buck 2<sup>nd</sup>, unanimous.
- Ms. Buck exited the meeting

## **II. Public Comment – no public comment**

## **III. School Related Reports**

- Updates from the Principal – Mr. Chung presented
  - He reminded the board that Friday was parent teacher conference day
  - Mr. Chung announced the authorizer approved a 5-year Charter Renewal for YHALE
  - Climate Surveys – he provided the implementation plan
    - Student survey complete
    - Presented plan to solicit more participation from families in the next 3 weeks
    - Staff and teachers survey complete
    - CLIP survey is completed except the community survey
  - State reporting update
    - Student Records
    - FTE cycle 2
    - Reviewed accountability table for state reporting
  - GMAS testing preparation
    - Saturday school
    - Milestone schedule
    - Reviewed examiner and proctor requirements
  - He provided a staffing update
  - Lottery Update
    - He reviewed the plan & process
  - He provided the Motorola RAVE safety implementation update
  - He provided the perfect attendance report
  - The board discussed annual fund raising

## **IV. Financial Reports**

- Monthly Financial Reports as of January 30, 2025
  - Tabled
- Fund Raising Year to Date – Discussed earlier

## **V. Committee Updates**

- Academic Committee report – Ms. L. Park presented
  - i. The committee had discussions about the middle school teams
    - 1. They discussed the difference between sports teams, clubs and academic teams
      - a. They discussed insurance needs for sports teams
      - b. They discussed traveling and its impact on insurance needs
      - c. She noted that some clubs have started
      - d. She reported that board anticipated two sets up policies - one regarding sports & one with school clubs and interest groups
    - 2. They discussed policies that will be approved by the board
    - 3. They discussed costs
    - 4. The board requested policies be completed by the April board meeting
  - ii. Ms. L Park reported that the early literacy committee has been very busy
    - 1. She discussed their next meeting
    - 2. She reported they were getting necessary quotes from vendors for curriculum options
- Operations/Facilities Committee report – Ms. Hanam presented
  - i. The committee discussed the storage unit and timing
  - ii. They discussed the recess area
  - iii. They discussed adding an additional classroom
  - iv. Ms. Hanam announced that the renovation had begun
- PTO – Ms. Szeto presented

- i. The PTO's first dance is coming up
  1. Inviting the staff to attend for free
- ii. PTO in person meeting is being moved to March 25<sup>th</sup>
- iii. PTO is sponsoring the in-school science field trip
- iv. She provided a PTO sponsored staff luncheon update
- v. PTO is offering lunch for Milestone Saturday classes
- vi. 2<sup>nd</sup> book fair is in April
- vii. The board discussed volunteer sign up for the school dance
- viii. They discussed parents attending the dance

**VI. Old Business**

- Revised bylaws –
  - i. Ms. L Park discussed proposed bylaw revisions
  - ii. Tabled
- Sports Teams Update – Discussed earlier
- Facilities Update – Discussed earlier

**VII. New Business**

- Board Self-Reflection Survey – Ms. Carden presented
  - i. She explained the purpose of the survey
- Open House/ School Tour Data Analysis and Marketing Strategies Development –
  - i. Ms. Carden provided an update on the marketing plan
- Lunch Service Provider – Ms. Carden
  - i. She reported on the time line if the board selected to conduct an RFP for a new school lunch provider.
- The board discussed the upcoming GCSA conference.

**VIII. Next Meeting Date April 10, 2025 at 6:30pm – TBD**

**ADJOURNMENT** – Ms. Hanam made a motion to adjourn, Ms. L Park 2<sup>nd</sup>, unanimous at 8:16PM.