

## COMMITTEE MEETING MINUTES

### Committee: YHALE Academic Committee

*Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
3-27-25	6:36pm	8:00pm	4-24-25	6:30pm	Lyn Carden
<b>Meeting Location:</b>					
Virtual					
<b>Attended by:</b>					
Liza Park Tomiko Park Anthony Chung Ami Hastings Ji Ma			Lyn Carden Diana Huynh		
<b>Highlights:</b>					

### CALL TO ORDER – 6:36pm

#### I. Committee Updates – No update

#### II. Middle School Planning – Mr. Chung presented

- The school is moving along on facility which aligns with the middle school expansion
- School leadership worked on strategies to ensure the best possible enrollment
  - i. They created an initiative for 5<sup>th</sup> graders
  - ii. He discussed intent to return strategies
  - iii. They discussed summer strategies for middle school recruitment
- He reported on scheduling for middle school
- The committee discussed the end of the year trips for 7<sup>th</sup> and 8<sup>th</sup> grade.
  - i. Ms. L. Park asked about the end of the year for 6<sup>th</sup>

#### III. Curriculum & Academic Development

- Gifted Program Update – Ms. Huynh presented
  - She reviewed gifted enrollment
  - She discussed the gifted breakdown of services & the services process
  - She reviewed the identification process & student referrals
  - She provided highlights from this year's program
  - The committee discussed student class sizes for gifted students & motivation training for teachers regarding identifying potential gifted students
  - The committee discussed scheduling

#### IV. Special Events – Ms. L Park noted there was one last school special event – Children Day May 2<sup>nd</sup>.

- She discussed the event
- The committee talked about the lottery and waitlist
  - i. Mr. Chung provided an update on enrollment

## **V. Reporting Update**

- CPI Report – Mr. Chung reported that cycle II FTE, CPI and student class size had all been signed off on.

## **VI. Old Business**

- Literacy Committee – Mr. Chung presented
  - i. He notified the Academic committee of recent changes and weekly updates in the Literacy committee.
  - ii. He discussed the Science of Reading
  - iii. He discussed the importance of the ‘buy in’ from teachers on the changes.
  - iv. He provided an update on the selection of the literacy curriculum
    1. He is waiting on a timeline from the committee regarding the final decision.
  - v. He wants the Literacy committee to be presented at the Academic Committee April meeting
  - vi. They discussed the financial impact of the purchase
  - vii. Mr. L. Park requested the estimated cost be included in the proposed budget
  - viii. They discussed the timing of the selection of the curriculum.
- Athletics – On schedule for policies manual by April 17th
- Teams -
  - i. They discussed the chess club
  - ii. They discussed organizational meetings
  - iii. They talked about the chess team competitions for next year
- Milestones Prep – Ms. T. Park presented
  - i. She provided an overview of Milestones
  - ii. She discussed the annual preparation for Milestones
  - iii. She discussed benchmark testing
  - iv. She reviewed the required participation rate
  - v. Presented the testing schedule
  - vi. She discussed parent communication in preparation
  - vii. She reviewed the teacher preparation course
    1. She discussed preparations that she had seen in classrooms
  - viii. She discussed special preparation for 3<sup>rd</sup> graders (GMAS practice test)
  - ix. She discussed the 6<sup>th</sup> grade calculator preparation
  - x. The committee discussed the allotted timing required of the Milestone test
  - xi. They discussed those students who receive special services (ESOL, 504, etc.) accommodations.
  - xii. The committee discussed promotional grades for Milestones
  - xiii. They discussed interventions for students who do not do well on Milestones.
  - xiv. The committee discussed the math results from the previous year, statewide.
  - xv. The committee discussed an upcoming parent meeting regarding Milestones & Saturday classes
- She presented the state CCRPI 2024 scores
- Goal Setting –Ms. L. Park noted goals had been intertwined in the meeting and would be incorporated into the form.

## **VII. New Business**

- Spring Benchmark Results - Tabled
- Charter School Annual Report (SY23-24)
  - i. Ms. Carden reported
- Ms. L. Park notified the committee that she received the charter contract

**VIII. Next Meeting Date – April 24, 2025 at 6:30pm**

**ADJOURNMENT – 8pm**