

COMMITTEE MEETING MINUTES

Committee: YHALE Operations/Facilities Committee Meeting

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
5/13/25	12:12pm	1:18pm	6/10/25	Noon	Lyn Carden
Meeting Location:					
YHALE					
Attended by:					
Emile Hanam Susan George Ji Ma Anthony Chung		Lyn Carden (virtually)			
Highlights:					

CALL TO ORDER 12:12pm

I. Committee Update – No updates

II. New Business

- Inventory Redistribution Opportunity – Ms. George discussed her experience with previous redistribution. The committee discussed the opportunity. The committee discussed next steps.
- Fencing for recess area. – Ms. George reported that she was gathering quotes. The construction team has requested that the school wait on fencing installation until after their work is complete. Ms. George noted the issues with the current (aluminum) fence. The committee discussed the possibility and pros and cons of a steel fence. The committee discussed costs. Ms. George reported that she requested quotes for 2 different fencing areas. They discussed the tree removal needs and playground equipment. They discussed the location of the playground for the younger children. The committee discussed the color of the fence and HOA requirements. The committee discussed a proposal for the landlord. The committee asked Ms. George to get quotes from the playground company regarding the move. They discussed the artificial turf.
- FF&E
 - i. The committee discussed the CSP grant
 - ii. They discussed the hand air driers for the student bathrooms & water spilling on the floor
 - iii. They discussed closet space in classrooms and hooks for student coats.
 - iv. They discussed adding 2 water filtration systems including locations and types.

III. Old Business

- Expansion Update –
 - i. Ms. Hanam provided an update on the flooring colors order.
 - ii. The committee discussed the modular wall removal.

- iii. The committee discussed the need for an additional classroom for next year. The committee discussed options. Members of the committee will meet with the construction team to discuss opportunities.
- Playground Plan – Discussed earlier

IV. Reporting Update

- Title 1 A&B and 4B Budget Amendments Due – It was increased and made adjustments in amended budget. It is complete.

V. Final Notes

- Mr. Chung reported that Phase I renovation is underway, he noted that he is concerned about classroom space for next year. He notified the committee that he is planning to combine the 2 and 3 grade Korean track. He has spoken with the teachers. The committee discussed class size.
- Mr. Chung notified the committee that the human resource department has posted the ad for the head of facility and school safety. This is a new position that will start July 1.

VI. Next Meeting Date June 10, 2025 at Noon

ADJOURNMENT – 1:18pm