

COMMITTEE MEETING MINUTES

Committee: YHALE Operations/Facilities Committee Meeting

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
6/10/25	12:06PM	2:22pm			
Meeting Location:					
YHALE					
Attended by:					
Emile Hanam Susan George Ji Ma		Naomi Ahn Anthony Chung			
Highlights:					

CALL TO ORDER – 12:06pm

I. Committee Update – No updates

II. New Business

- Carpool plan
- After School Program Review & Plan – The committee discussed the possibility of using My Payment Plus (MPP) allowing parents to go to the portal and download documents, i.e. tax report. The committee discussed linking the system to the SIS system.
- Inventory Audit – Ms. Ahn provided an update.
- School wide Entry System and Key Plan – The school is moving to push handles for the double doors instead of the push bars.

III. Old Business

- Expansion Update - The committee discussed monitor locations. The committee discussed the number of cameras that will be purchased for the upcoming expansion. The committee discussed the PA system for the expansion.
- Fencing plan, Tree Removal and moving the play ground – The committee finalized the proposal for fencing and playground space for the expansion.
- School nutrition RFP - Tabled
- Facility Manager Search Update – Mr. Chung provided an update

IV. Reporting Update

- Student Records Reports to DOE - Complete
- Student Classes End of Year Report - Complete

V. Next Meeting Date July 8, 2025 at 12:00pm

ADJOURNMENT – 2:22pm