

COMMITTEE MEETING MINUTES

Committee: YHALE Academic Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
9/25/25	6:36pm	7:41pm	10/30/25	6:30pm	Lyn Carden
Meeting Location:					
YHALE					
Attended by:					
Liza Park Tomiko Park Maya Jenkins Ami Hastings Yelena Kim Ji Ma Terry Haywood			Lyn Carden		
Highlights:					

CALL TO ORDER – 6:36pm

- I. Committee Updates** – No updates
- II. Target Language** – Ms. Ma reported that the school had completed the target language assessment and reports were being sent to parents, she noted that most of students are on track and outlined strategies for those who were not.
- III. Special Events**
 - Annual Fund raiser – Ms. Ma provided a fund raising and participation rate. She told the committee about fund raising student celebrations and the next fund-raising meeting. Ms. L. Park noted this year was the best start the school had seen and credited communications and incentives for part of the success. Ms. Ma discussed the importance of parent involvement and collaboration.
- IV. Middle School Planning** – Ms. T. Park reported
 - The academic leadership team, the IT department and the business office have been working on strategies to improve access for students. The school is purchasing additional chrome books for middle school students using CSP grant funds. She outlined the current purchase and future plans.
 - The committee discussed Fridays, Red Hoody Day and some of the challenges 6th graders were having with compliance. Ms. T. Park noted the building temperature may be part of the issue. The committee reviewed the uniform code.
- V. Curriculum & Academic Development** –
 - Ms. T. Park discussed gifted services. She reported the school was in the referral and consent period now preparing for testing. She outlined the timeline for grades 2-7. She reviewed the differences in identification for 1st grade. She told the committee that based upon current identification rates, the school will need to begin planning for additional support for the FY27 school year. The committee discussed eligibility for middle school.

- The committee recommended to the school team that they beginning ordering additional chrome books for 5th graders for next year and discussed CSP purchases for middle school.
- Ms. Jenkins discussed benchmark assessments that the school does quarterly. She reviewed the importance of progress monitoring. She reviewed benchmark timelines.
- Ms. Jenkins reported on a new initiative the school rolled out, “Morning Meetings” for the lower school campus. She discussed the roll out and reviewed the value. The committee commented on what a positive effect it was having on the school and the students. They discussed the grades participating, Ms. Jenkins reviewed plans to increase grade participation when the lower school moves into the new building. She talked about future morning meeting structure. They discussed the location of the meeting. The committee discussed posting the morning meeting.
- Ms. T. Park reported on a similarly aligned plan for upper grades student at the end of the day
- Ms. Jenkins reported on the HMH support plan for teachers and coaching. Ms. Jenkins & Ms. T. Park outlined the schedule for the ELA and math coordinator professional development and coaching and reviewed the plan. They discussed the fact that the structure was working well with academic coaches and the importance of allowing them to focus on their role. Ms. Jenkins recommended that in the future the board consider a one-to-one offering at the school to allow stronger fidelity of instruction with the new curriculum.

VI. Reporting Update

- CPI Report – Ms. T. Park reviewed the school’s structure for the upcoming reporting requirements.

VII. Old Business - No old business

VIII. New Business

- Professional Development Update – Discussed earlier. Ms. L. Park told the committee that she had been working with Mr. Chung on possible professional development plans for the staff.

IX. Next Meeting Date October 30, 2025 at 6:30pm

ADJOURNMENT- 7:41pm