

COMMITTEE MEETING MINUTES

Committee: YHALE Academic Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10/30/25	6:34pm	7:15pm	11/20/25	6:30pm	Lyn Carden
Meeting Location:					
Virtual					
Attended by:					
Liza Park Tomiko Park Maya Jenkins Anthony Chung Ami Hastings Yelena Kim Ji Ma Terri Haywood			Lyn Carden		
Highlights:					

I. Committee Updates – No updates

II. Middle School Planning –

- Ms. T. Park reported and she and Ms. Hastings have begun a regular Wednesday meeting schedule to plan for middle school. They are currently working a parent meeting plan.
- Ms. L. Park reported that the Gwinnett Math and Technology school had posted information regarding to applying to their school. She noted that YHALE leadership is aware that may YHALE parents are interested in their students applying.
 - i. They reviewed the requirements for admission.
 - ii. Ms. T. Park reviewed the school’s preparation of students for that application.
 - iii. Ms. Carden recommended that YHALE invite GM&T to meet with their 7th grade in preparation for next year.
 - iv. The committee discussed other regional schools that parents might be interested in.
- Ms. T. Park reported on discussions the school was having with students regarding the use of AI.

III. Target Language –

- Ms. Jenkins thanked Ms. Ma for her support during MSOL and KSOL assessments.
- She reported on steps the school was taking to support struggling students.

IV. Curriculum & Academic Development

- Ms. Jenkins reported on upcoming professional development to support teachers in the transition of the new curriculum.
 - i. She reviewed days and plans for instruction.
 - ii. She reported that the leadership team is ensuring that the curriculum is being adopted with fidelity.
- Mr. Chung reported on the parent teacher conference.
- Ms. Jenkins discussed ELL assessments currently underway and noted that Mapp testing was coming soon.

V. Special Events –

- Ms. L. Park noted that October 31 was Trunk or Treat for the school.

- i. She reported on the final planning meeting earlier in the day
 - ii. She discussed the marketing of the event.
- Ms. Hastings provided an update on this year's middle school field trips.
 - i. She provided a registration count and noted that the school met the threshold requirement.
 - ii. She told the committee leadership is starting to plan for the 8th grade trip next year
- Mr. Chung reported on additional field trips planned for this year.
 - i. First grade is going to the aquarium
 - ii. The 3rd and 4th grade students in the gifted program are visiting Mercedes Benz stadium.
 - iii. Ms. Chung discussed the importance of safety on these trips.
 - iv. He outlined the policies around the field trips.
- Mr. Chung told the committee about the Lunar New Year discussion during the Operations Committee meeting
 - i. They discussed Lunar New Year and Open Houses
 - ii. He told the committee that he had been working with Ms. Hastings to plan Open House and with the marketing committee to plan for student recruitment and strategic planning. He reported that there would be a more in-depth report provided during the upcoming Governing Board Meeting.
 - iii. Ms. Chung reported that Ms. Ma has been asked to chair the Lunar New Year committee.
 - iv. Ms. Ma discussed early planning.

VI. Reporting Update –

- State reporting
 - i. Mr. Chung reported that FTE, CPI and Student class were successfully signed off.
 - ii. SCSC Monitoring is complete
 - iii. He told the board that the annual charter schools report is due Monday and the school is working on it.

VII. Old Business – No old business

VIII. New Business

- Accreditation
 - i. Ms. L. Park discussed the process and application for accreditation noting that charter schools are not required to be accredited until, and if they have 8th grade so YHALE will need to start the process now.
 - ii. Ms. L. Park recommended the school put together a committee and thanked Ms. Ma for collecting application information.
 - iii. Ms. L. Park told the committee that accreditation would be an agenda item at the upcoming board meeting.
 - iv. The committee discussed the organization that the school would be accredited by.
- Professional Development
 - i. Discussed earlier
- CLIP Review
 - i. Ms. Jenkins reported that the CLIP had been submitted but the school had not yet received feedback.

IX. Next Meeting Date – November 20, 2025 at 6:30pm

ADJOURNMENT – 7:15pm