

COMMITTEE MEETING MINUTES

Committee: YHALE Operations/Facilities Committee Meeting

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|---|--------------|------------|----------------------|-------------------|---------------------|
| 11/18/25 | 12:03pm | 1:11pm | 1/27/26 | Noon | Lyn Carden |
| Meeting Location: | | | | | |
| Virtual | | | | | |
| Attended by: | | | | | |
| Emile Hanam Domingo Bugg Athony Chung Ji Ma Jerry Ramos | | | Lyn Carden | | |
| Highlights: | | | | | |

CALL TO ORDER –12:03pm

- I. Committee Update** – Ms. Hanam, while present, was traveling and asked Mr. Bugg to conduct the meeting.
- II. New Business** –
 - Moving Plan – Mr. Ramos presented.
 - i. He noted the challenges the school was having planning without a timeline on an occupancy certificate, but told the committee the target move date was December 22 & 23.
 - ii. Ms. Hanam reminded Mr. Ramos to contract the modular wall company to disassemble.
 - iii. The committee discussed the playground move/removal and recommended the school get removal quotes.
 - iv. Mr. Ramos presented moving costs to the committee and made a mover recommendation based upon those costs.
 - v. The committee reviewed the finance policy regarding approval.
 - vi. They discussed the design of the future classrooms.
 - Review lottery and enrollment policy – Mr. Chung presented
 - i. They compared the student handbook to the policy language to ensure it aligned.
 - Outside storage unit – Mr. Ramos presented
 - i. He reported that the move will cost the school a storage room and that the school would need to consider storage units.
 - ii. He presented a proposal for 2 10x12 storage units and an outside storage shed.
 - iii. The committee discussed the costs and the budget impact.

III. Old Business

- Security Proposal – Mr. Ramos presented his revised proposal.
 - i. He reviewed the phased plan.
 - ii. He reported on his work with local authorities to ensure a strong partnership.
 - iii. The committee discussed a vehicle in the proposal.
 - iv. Mr. Ramos reported on plans for drill, training and alarms.
 - v. The committee discussed the importance of security.
 - vi. The committee discussed liability.
- Exterior Proposal – Ms. Carden reviewed a report she created regarding questions asked about the proposal during the board meeting
 - i. The committee discuss the park located on the property.
- PA System – Mr. Ramos presents
 - i. He provided a construction update.
 - ii. He discussed the timeline & permitting.
- Next Meeting – Ms. Carden recommended not planning a committee meeting in December. The committee agreed that they would not plan for one and if a situation arose that required a meeting, they would have a called committee meeting.

IV. Reporting Update – No update

V. Next Meeting Date – January 27, 2026 at 12:00pm

ADJOURNMENT Meeting adjourned at 1:11pm