

MEETING MINUTES

Board: YHALE Governing Board
Board Meeting: Monthly Meeting

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
8/8/24	6:35pm	7:44pm	10/5/24	6:30pm	Lyn Carden
Meeting Location:					
Virtual					

Attended by:	
Liza Park Lya Clay Emile Hanam Tamecha Buck	Anthony Chung Katherine Szeto Connie Le Cara Gallardo Tomika Park Lyn Carden
Highlights:	

CALL TO ORDER – 6:35pm

I. Administrative Functions

- Approval of Minutes – Ms. Hanam made a motion to approve the July 22, 2024 minutes as presented, Ms. Clay 2nd, Ms. Park called to question and approved unanimously

II. Public Comment – No public comment

III. School Related Reports

- Updates from the Principal – Mr. Chung presented
 - Preplanning update – He reported on the success of preplanning and outlined the structure. He re-introduced the leadership team to the board.
 - He reviewed the move in of suite 300.
 - He presented the SCSC Staff strategic Survey Results –He presented the survey structure, questions and results. He noted opportunities and presented the schools leadership plan for resolution, noting that it had already been rolled out as a part of preplanning. He presented the ELA Curriculum plan, and a teacher resource center website created for staff.
 - He presented the state reporting status
 - Pre-Conference TKES – Provided an update, reviewed TKES programming
 - The board discussed the value of the teacher resource website and security. The board complemented the staff for their hard work over the summer and thanked school leadership for the success of the start of the school year. Ms. Park noted how great a job the new APs and other key staff members were doing.

IV. Financial Reports

- Monthly Financial Reports - Tabled

V. Committee Updates

- Finance Committee report - Tabled
- PTO – Ms. Szeto presented – She reported that the PTO would like to formally thank the school for a great start of the year. She reported on their work at orientation and parent feedback. She reported on the lanyards that were provided to teachers for the start of the year, August birthday celebrations and the kindergarten popsicle party. She told the board that each Friday the PTO was hosting a tears and cheers event with coffee and doughnuts. She reminded the board of their upcoming meeting August 21st at 6:30 at the school. The board discussed the meeting event and location. She reported on volunteer training and the book fair dates which are being moved. She provided an update on school pictures. Provided revised dates for meetings. The board discussed school lunch.

VI. Old Business

- Facility Update – Ms. Park reported the 300 building is nearly complete, she provided an update on landscaping.
- Facility RFP - Tabled
- Enrichment – Ms. Park reported on the success of the enrichment program registration and notified the board of a partnership the school was finalizing with the Alliance Theater.

VII. New Business

- Weather Closure Policy – Ms. Carden presented the policy. The board reviewed. Ms. Hanam made a motion to adopt the Weather Closure Policy, Ms. Buck 2nd, Ms. Park called to question, unanimous.
- LKES Certification – Ms. Carden reviewed state requirements of LKES. Ms. Park notified the board she had registered for the training and would oversee Mr. Chung's LKES evaluation for the 2024-2025 school year.
- Reporting Update
 - i. CPI Cycle Three Transmission (Due July) - Complete
 - ii. CLIP Submission Deadline (July 31) - Complete
 - iii. Student Class (SLDS profile)(start count July) - Complete
 - iv. Annual budget transmission DE046 (previous year final) - Complete
 - v. Parent "Right to Know" notification (within 30 day of 1st day) - Complete
 - vi. Upcoming year CCEIS/CEIS Plan (Child Find) (July 31)- Complete
 - vii. Fire Drill (by 10th day of school) – Mr. Chung reported on the fire drill plan.
 - viii. McKinney Vento notification letters out – Complete. Mr. Chung reported on the McKinney Vento notification plan.

VIII. Final Comments:

- Title IX Liza asked me to check on it.

IX. Next Meeting Date September 5, 2024 6:30pm

ADJOURNMENT – Ms. Buck made a motion to adjourn at 7:44pm, Ms. Hanam 2nd, unanimous.