

COMMITTEE MEETING MINUTES

Committee: YHALE Academic Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
3/26/26	6:32pm	7:28pm	4/20/26	6:30pm	Lyn Carden
Meeting Location:					
Virtual					
Attended by:					
Liza Park Tomiko Park Maya Jenkins Anthony Chung Ami Hastings Yelena Kim Ji Ma Terry Haywood			Lyn Carden		
Highlights:					

CALL TO ORDER – 6:32pm

I. Committee Updates – No updates

II. Accreditation

- Committee move – Ms. L. Park reported to the academic committee that she realized the accreditation committee was generally the same individuals and the work of both the academic and accreditation committees was very similar. As committee chair for both she had decided to collapse both committees into the Academic Committee.
- Committee membership – She reviewed the membership of both committees.
- Timeline – Ms. T. Park reported on a meeting she had with Mr. Chung and the Executive Director of the Georgia Accreditation Commission. She told the committee as an operating and successful school they were already ahead of the curve on accreditation. She told the committee she felt that the process was going to be a smoother than anticipated. The primary workload was going to be evidence gathering similar to the SCSC monitoring process. She reviewed some of the evidence needed, pointing out most of the documents already exist and they will just need to be gathered. She reviewed the sections for standards by grades and reported on requirements for the media center. Ms. T. Park told the committee that she would compile a report on requirements and share with the committee. The committee discussed waivers and concerns loading the media center. Mr. Chung outlined the intended timeline.

III. Middle School Planning –

- Ms. L Park and Ms. Hastings provided an update on the middle school field trip. Ms. Hastings discussed the opportunities of next year's trip.
- Ms. Hastings provided an update on enrichment for next school year. The committee discussed a competitive chess club which Ms. Hastings is seeking a sponsor. She also discussed middle school student counsel.

- Mr. Chung provided a staffing & curriculum update for middle school, as well as reviewing the scheduling plan.
 - The committee discussed orchestra & cheerleading.
- IV. Target Language** – Ms. Ma discussed current screenings and beginning screening for middle school students. She provided a STEM update. Mr. Chung thanked Ms. Ma for her hard work.
- V. Curriculum & Academic Development** – Ms. Jenkins provided a milestones readiness update. She reviewed the number of student testing in each grade and the testing schedule. She reported that the school was ready to go but acknowledge an ongoing concern around Wi-Fi bandwidth. She noted that the practice test for 3rd grade was upcoming and that the school leadership was planning a school wide bandwidth test after that. The committee discussed strategies if the bandwidth is an issue.
- VI. Reporting Update**
- FTE – Mr. Chung provided an FTE count report and the committee discussed the fall to spring comparison.
 - CPI & Student Class– Mr. Chung reported he successfully signed off two days ago.
 - Student record sign off in June
 - Lottery – Mr. Chung reported on the steps taken in preparation for the lottery noting that as a result it ‘worked perfectly’. He reported that the deadline to except student seats was the midnight the evening before and that the school had begun contacting students on the waitlist for remaining seats. He reviewed the number of applicants and accepted seats. The committee discussed the comparison to last year.
- VII. Old Business**
- Milestones Prep – Presented earlier.
 - Ms. L Park asked about monitoring of HMH curriculum. Ms. Jenkins reported that the school had discovered the support issues and the HMH was working to resolve them. Ms. Jenkins reported on a meeting she had with Ms. Gallardo to plan for next year. The curriculum team will be requesting regular coaching to support the academic staff next year. Ms. L Park requested that they determine the cost so it could be incorporated into the FY27 budget. Additionally, Ms. Jenkins reported on helpful resources the school had identified to support the curriculum.
 - Mr. Chung told the committee that he would have a full report on the HMH curriculum implementation at the next academic committee meeting.
- VIII. New Business** –
- Ms. L Park asked the committee to provide any additional funding needs for next year to the finance team so it could be incorporated into the budget.
 - Ms. L Park requested committee members consider recommendation for the upcoming school year and to please share with Mr. Chung.
- IX. Next Meeting Date** – April 30, 2026 at 6:30pm

ADJOURNMENT – 7:28pm