

January 2026 YHALE PTO Board Monthly Meeting Agenda

A meeting of the PTO Board of Yi Hwang Academy (the “School” or “YHALE”) will be held on January 13, 2026 at 7:00pm online via Google Meet.

The meeting began approximately at 7:02 pm

PTO Board Members

Cynthia Bancroft (Co-president)

Kelly Chen (Co-president)

Justin Bancroft (IT)

Sun Park (Treasurer)

Gabrielle Lofton (Co-chair Hospitality Committee)

Sahrish Ali (Co-chair Hospitality Committee)

Ami Hastings (Co-chair Literacy Committee)

Sana Nair (Co-chair Events Committee)

Dawn Jung Allen (Co-chair Literacy Committee)

Shannon Williams (Co-chair Communications)

Christine Hsieh (Co-chair Events and Fundraising Committee)

Michelle Glover (Co-chair Events and Fundraising Committee)

Attendees Present

Cynthia, Sahrish, Michelle, Justin, Gabrielle, Sun, Kelly, [Shannon Williams](#)

Agenda

Welcome & Announcements

PTO Board & Committees

A. Communications (Shannon)

B. Literacy Committee (Ami, Tan, Dawn)

- a. Pay Jojo final invoice
- b. Schedule Spring Bookfair
- c. Connect with Sandra for committee plans/ideas

C. Treasurer (Sun)

- a. Kelly will reach out to Ms. Chen regarding the logistics for the in-school science field trip. Last year this was organized by the school and reimbursement receipts were sent to PTO to cover.
- b. Still awaiting company match donations from prior donations.

- c. Funds received from Beard Papa's and Sweet Octopus, however funds have not been received yet from Playa Bowls or Pokeworks.
- D. Events and Fundraising Committee (Christine, Michelle, Sana)
- a. Planning for next ILD. Possible locations is Suwanee depending on if Rita's is available. Other options is going to specific restaurants to host a Spirit Night
 - i. Sparkles, Panda Express in Lawrenceville, Gwinnett Gladiators, Craft Burger by Shane
 - b. Spring Dance has been moved to 3/14, plan is to have it in the Cafeteria
- E. Hospitality (Gabrielle, Sahrish)
- a. Next ILD - Mediterranean
- F. IT (Justin)
- a.
- G. Co-Presidents (Cynthia, Kelly)
- a. Governing Board Highlights
 - i. PA system added in and installed
 - ii. Plans on school expansion in near future
 - b. Board members Intent to Return for 2026-2027

Closing Items

Adjourned at approximately_8:45 PM_.