

MEETING MINUTES

Board: YHALE Governing Board
Board Meeting: Monthly Meeting

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
4/2/26	6:35pm	8:40pm	5/7/26	6:30pm	Lyn Carden
Meeting Location:					
Virtual					
Attended by:					
Liza Park Emile Hanam Tamecha Buck Domingo Bugg Eddie Kali Fadzai Konteh		Anthony Chung Yahs Ankit Susan Williams Tomiko Park Ji Ma Cynthia Bancroft Ami Hastings Susan George Lyn Carden			
Highlights:					

I. Administrative Functions

- Ms. L Park requested an amendment to the agenda to present a policy revision to the lottery policy – Ms. Hanam made a motion to accept the agenda as amended, Ms. Konteh 2nd, unanimous.
- Ms. Konteh made a motion to accept the March 5 & March 23, 2026 minutes as presented, Ms. Hanam 2nd, unanimous.

II. Public Comment – No Public Comment

III. Financial Reports

- Monthly Financial Reports – Mr. Ankit presented
 - He reviewed financials as of February 28, 2026
 - He proved year to date budgeted income and variance as well as year to date budget expenses and variances.
 - He discussed the March report and mid-term allotment sheet.
 - He reviewed March revenue and expenses and variances and told the board a more complete report would be presented next month.
 - He presented the balance sheet.
 - He reviewed cash, fixed and long-term assets, accounts payable, and total liabilities
 - He reviewed cash on hand, days cash on hand, projected cash on hand, total expenses and ratios.
 - He reported that grant drawdowns are up to date as of March 31st
 - He noted that the midterm allotment sheet will positively impact cash on hand.
 - Ms. Carden reminded the board that the mid-term allotment sheet was in their packet for review.
 - The board discussed legislative bills that will impact schools.
 - Mr. Kali made a motion to accept the February financial report as presented, Ms. Konteh 2nd, unanimous.

- Finance Committee Report – Mr. Kali presented
 - The committee discussed the cash on hand requirement for the bond and for compliance.
 - The committee discussed the importance of continuing to find savings and reviewing contracts and enforce requisition process.

IV. Old Business

- Branding: Mission, Vision, Core Values – Ms. Ma presented
 - i. She requested the board consider the recommended revisions and reported that it will be presented for a vote at the next meeting.
- Bond Update –
 - i. Ms. Konteh discussed the process and document review.
 - ii. Ms. L Park thanked Ms. Konteh for her support on this project.
- 4400 Building Lease Update – The board discussed the need for a revised lease and reviewed it. They discussed the costs and the CFO recommendations. They discussed the revised lease. They discussed parking and the need to update the carpool plan. They discussed the changes in the lease regarding tenant improvements. They discussed the length of the new lease. Mr. Bugg made a motion to approve lease pending carpool and language changes around section “O”, Mr. Kali 2nd, unanimous.

V. New Business

- Lottery policy revision –
 - i. Ms. L. Park discussed the historic language of the school’s lottery policy and the reason it was changed.
 - ii. The board discussed the lottery process.
 - iii. Ms. Konteh made a motion to adopt the lottery policy as revised, Mr. Kali 2nd, unanimous.

VI. School Related Reports

- Updates from the Principal- Mr. Chung presented
 - He provided an update on the accreditation process.
 - He provided an update on the schools Milestone readiness.
 - Presented the Milestone calendar
 - The school did a 3rd grade practice test and did a Wi-Fi bandwidth test
 - He reviewed the lunch participation rate
 - He reported the school and Operations committee were recommending to continue with Chef’s Advantage
 - Reviewed proposed carpool recommendations in dealing with walkers effective after Spring Break.
 - He provided a staffing update
 - Intent to return and employment contracts timeline
 - He presented students intent to return
 - Reviewed waitlist information & lottery results
 - Ms. T. Park reviewed FTE report and planning for reporting in May
 - She discussed the differences between student count and FTE count
 - She discussed previous years reporting
 - She presented the sign off report
 - Mr. Kali requested a follow up on the boards vote last month to expand student class size.
 - Mr. Chung discussed parent engagement and communication.
 - Ms. Hanam followed up on the designated walkers plan and pointed out the importance of the language regarding walkers.
 - Mr. Chung introduced Ms. Williams to present a human resources report
 - She discussed employee retention rate
 - Reviewed historic employee retention

- Discussed compliance
- She discussed goals from last year to this year
- She proposed increasing employer contribution for state health & increasing the sick leave accrual rate.
- She discussed the challenges of maintaining substitute teachers & the importance of leadership development.
- She reported on plans for floating blackout time for different departments
- The board discussed next steps.
- The finance and budget committee time line was discussed.
- FY27 Wrap Around Programming Report - tabled

VII. Committee Updates

- Academic Committee report – Ms. L Park presented
 - i. She told the board they combined the accreditation committee with the academic committee.
 - ii. Mr. Chung presented the information that the board received during the meeting earlier.
 - iii. Maya Jenkins presented a Milestones preparation report.
 - iv. They discussed middle school curriculum.
 - v. They received an update on the lottery and FTE count.
- Operations/Facility Committee report – Ms. Hanam presented
 - i. She reported that Suchada Thepchatrri presented an enrichment report
 - ii. They discussed summer camp registration and looking for staff as well as the before and aftercare report and revenue
 - iii. The committee discussed clubs for this year and plans for next
 - iv. Ms. Thepchatrri reported on school nutrition, which was information Mr. Chung relayed earlier in the meeting.
 - v. They received the intent to return report
 - vi. Ms. Haman reported that Mr. Ramos was exploring janitorial services for next year
 - vii. They discussed opportunities for a school student council next year.
- PTO – Ms. Bancroft presented
 - i. The board discussed the Spring dance in March, teacher lunches during DLD day and Milestones prep on Saturday
 - ii. The PTO is working on May teacher appreciation week
 - iii. They are discussing ideas for gardening once the school is ready for it
 - iv. Ms. Bancroft reported that she was getting a lot of questions regarding the playground.
 - v. She reported on the success of Penny Wars and noting that the PTO was preparing for the end of the year and well as the start of next year.
 - vi. She reported that in budgeting the PTO is planning for a smaller budget and may have challenges continuing with the heavy financial support of years past.
 - vii. She reported on the Spring PTO meeting & success of the in-school science field trip.
 - viii. Sher reported the PTO co-President was stepping down and introduced the new co-President.
 - ix. Ms. L Park thanked Ami Hasting & Susan George for her hard work on the middle school field trip and reported on the trip. She recommended that the trip moves to Spring Break in the future.
- The board discussed the summer meeting schedule.

VIII. Next Meeting Date May 7, 2026 at 6:30pm

ADJOURNMENT – Ms. Hanam made a motion to adjourn, Ms. Konteh 2nd, unanimous at 8:40pm