

COMMITTEE MEETING MINUTES

Committee: YHALE Operations/Facilities Committee Meeting

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
4/28/26	12:09pm	1:51pm	5/26/26	Noon	Lyn Carden
Meeting Location:					
YHALE					
Attended by:					
Emile Hanam Susan George Ji Ma Jerry Ramos Anthony Chung Liza Park Ms. Thepchatri			Ami Hastings Lyn Carden (virtually)		
Highlights:					

CALL TO ORDER – 12:09pm

I. Committee Update – No update

II. New Business –

- Current discipline procedures related to school uniforms, including donated used uniforms
 - i. Mr. Chung discussed the current procedure regarding student uniform violations and reported he sees about 1-2 violations per week.
 - ii. Ms. Hanam reported on a conversation with PTO regarding a uniform donation plan. Mr. Chung told the committee the school had approximately 2 boxes of gently used uniforms if they are needed.
 - iii. The committee discussed that PTO had tried a used uniform sale and it didn't work as desired.
 - iv. Mr. Chung suggested that parents could donate used uniforms.
 - v. Ms. Hanam suggested that PTO could collect used uniform and resell them.
 - vi. Mr. Chung told the committee that he would meet with PTO.
 - vii. The committee discussed the blazer policy.
 - viii. They discussed the importance of enforcing the uniform policy.
 - ix. Ms. Park reported that the school was considering a revision to the uniform policy.

III. Old Business

- Janitorial Service Contract – Mr. Ramos reported
 - i. Mr. Ramos and Mr. Chung have been reviewing current contracts. They considered the cost and current contract, which expired in 2022. He has been reviewing their work and employee satisfaction. Mr. Ramos sought and received proposals from additional vendors and is also considering bring the subs inhouse. He reported on the new proposals he received. They discussed supplies and equipment. Mr. Chung reported on a meeting with the current vendor. The committee discussed the options. The committee discussed the costs comparison and benefits as well as the

budget. The committee discussed transition to inhouse employees. They discussed the plan for the addition facility.

- Lease Update
 - i. Critical timelines for Building 4400 – Ms. Park and Ms. Carden walked the committee through the current status. They discussed the multi-purpose room. The committee discussed next steps.
 - ii. Middle school moving plans – Mr. Ramos reported on the transition of the middle school to the new facility. Mr. Chung reported on the team that is working on the plan. Ms. Hanam discussed the access control plan.
 - iii. Carpool for 4400 – They talked about the car pool plan that was submitted with the special use permit.
- Review of Building 4550 – Ms. Hanam discussed a building tour 4550, if necessary.
- Playground extension – The committee discussed the playground extension and plans.
 - i. Next steps, costs, plans and the CSP grant.
- School Nutrition – Ms. Thepchatri presented
 - i. Meeting with Chef’s Advantage
 - 1. She reviewed the contract and additional costs for next year.
 - 2. She discussed menu items and increasing the variety.
 - 3. They discussed the additional spacing needs.
 - ii. Current lunch processes for Chef’s Advantage, Korean, and Chinese suppliers
 - 1. She asked if we are going to continue with the additional vendors. Ms. Thepchatri encouraged the school to allow for the additional vendors, but noted the schools need to make better plans.
 - 2. They discussed the current food service policy.
 - 3. They discussed challenges of the outside vendors delivering food.
 - 4. Ms. Park discussed the need for a policy if there is a procedural change.
 - 5. They discussed next school year and possible student handbook language.
 - iii. Ideas to generate more interests for school lunch and enrichments.
 - 1. Ms. Thepchatri made recommendations.
 - 2. She discussed the quality of the program and staffing challenges.
 - 3. She recommended that for next year they maintain the enrichments and keep them in one building.
 - 4. The committee talked about options for next year.
 - 5. Ms. Hastings discussed middle school offerings.
- Wrap Around Programming
 - i. Club offerings for 2026/2027
 - 1. The committee discussed options for next year.
 - 2. They discussed the fee structure.
 - ii. Enrichment offerings for 2026/2027 (any changes?)
 - 1. They discussed options for next year.

IV. Reporting Update – No update

V. Next Meeting Date May 26, 2026 at Noon

ADJOURNMENT – 1:51pm