

MEETING MINUTES

Board: YHALE Governing Board
Board Meeting: Monthly Meeting

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
5/7/26	6:30pm	9:32pm			
Meeting Location:					
Virtual					

Attended by:	
Liza Park Emile Hanam Tamecha Buck Domingo Bugg Eddie Kali Fadzai Konteh	Anthony Chung Yahs Ankit Candy Yu Cynthia Bancroft Lyn Carden
Highlights:	

CALL TO ORDER – 6:30pm

I. Administrative Functions

- Chair Park confirmed that a quorum was present and called the meeting to order. She noted that the board needed to make a change to the agenda and asked Ms. Carden to walk the board through the update. Ms. Carden explained that the EIP contract required clarification, and the revised version simply outlined the scope of work more clearly without changing the work itself.
- Chair Park then asked for a motion to amend the agenda. Mr. Kali made the motion, and Ms. Hanam seconded. The motion passed unanimously.
- Approval of Minutes – The board then reviewed the minutes included in the packet, which covered the April 2 and April 27 meetings. Ms. Konteh moved to approve the minutes, and Ms. Hanam seconded. The motion passed unanimously.

II. Public Comment – Chair Park asked whether anyone present wished to offer public comment. No public comment was received.

III. Financial Reports - Mr. Jain presented

- Monthly Financial Reports as of March 31st
 - The board moved into the financial reports, the March monthly financials. Mr. Jain presented the report and reviewed the year-to-date income and expenses. He reviewed the balance sheet, including cash on hand, assets, liabilities, and long-term pension obligations. He also discussed days cash on hand, projected days cash on hand and reviewed the school's financial ratios.

- After questions, Mr. Kali moved to approve the March financial report, and Ms. Hanam seconded. The motion passed unanimously.
- The board then entered the first hearing of the FY27 budget. Mr. Jain presented the comparative FY27 budget, including a version with a 2% salary increase for staff. He reviewed projected revenue categories such as donations, fundraising, tuition, student activities, QBE funding, and grants. Board members asked several questions regarding the categorization of donations versus fundraising and the movement of certain revenue items between line items. Chair Park requested clearer definitions and consistent coding from Avolon and asked that written clarification be provided to the board.
- Ms. Yu joined the meeting to answer questions related to revenue and grant budgeting. The board discussed summer camp and ASP revenue, instructional costs, staffing, retention bonus scenarios, and various expense categories. Chair Park asked Mr. Jain to complete the presentation and provide follow-up answers in writing where needed.
- Chair Park called for public comment regarding the budget - No public comment was offered

IV. Old Business

- Ratification of Opening and CSP forward funding loans - The board next considered the ratification of the opening and CSP forward-funding loans and reimbursement. Ms. Hanam moved to approve the promissory notes, and Mr. Bugg seconded. The motion passed unanimously.
- Branding: Mission, Vision, Core Values - Chair Park then introduced the branding manual. She explained that the full handbook had not been included in the packet earlier but had since been forwarded. She reviewed the purpose of the manual and noted that additional amendments may be forthcoming. She thanked Ms. Ma for her work on the project. Ms. Hanam moved to adopt the branding manual, and Ms. Konteh seconded. The motion passed unanimously.
- Bond Update/Building Purchase Update & Lease Update - Ms. Carden provided a combined update on the bond and building purchase, explaining that both were scheduled to close on May 14 and that final drafts were being completed. She reviewed the steps leading up to closing. She also provided an update on the lease, noting a slight delay due to issues related to the special use permit, but reported that Ms. Park would be signing the lease in the coming days.

V. New Business

- FY27 Board Meeting Calendar - The board reviewed the proposed FY27 board meeting calendar. A recommendation was made to move the July meeting to July 9. Ms. Hanam moved to approve the change, and Mr. Bugg seconded. The motion passed unanimously.
- State supplement - Mr. Chung then presented information regarding the FY26 state supplement from Governor Kemp. He explained that the supplement amount was short and recommended reallocating funds to provide a \$2,000 supplement for full-time staff and \$500 for part-time staff, to be paid on June 1. After discussion, the board approved the revised allocation of \$37,032 for teacher bonuses. Mr. Kali moved to approve the supplement distribution, and Mr. Bugg seconded. The motion passed unanimously.
- EIP Contract Revision - Ms. Carden then presented the revised EIP contract, explaining that the revisions clarified the scope of work related to the bond but did not change the work itself. Ms. Konteh moved to approve the revised contract, and Mr. Bugg seconded. The motion passed unanimously.

VI. School Related Reports

- Updates from the Principal – Mr. Chung presented
 - Mr. Chung presented the Principal’s Report. He reported that GA Milestones testing was complete and discussed testing irregularities. He provided an accreditation

update, noting that the school had selected the Georgia Accreditation Commission and hoped to be on the September approval agenda. He reviewed the accreditation dashboard and discussed opportunities related to the media center.

- He also provided updates on ELA curriculum implementation, policies, operations and safety planning, field trips, ADP benefits, staffing, and community engagement. He discussed a request for a \$500 retention bonus and reviewed last year's retention budget and timing. The board also discussed the Milestones irregularities.

VII. Committee Updates

- Academic Committee report –
 - i. The Academic Committee report was presented by Ms. L Park. She reviewed information from the Principal's Report, discussed accreditation progress, and noted an important meeting scheduled for May 26. She discussed middle school planning, including 8th-grade math and advanced math pathways, and STAMP testing. She also reported on curriculum development, Milestones, post-planning, and the upcoming Children's Day.
- Finance Committee Report
 - i. Mr. Kali presented the Finance Committee report, noting that the committee spent significant time reviewing the upcoming budget and identifying areas requiring further revision.
- Operations/Facility Committee report
 - i. Ms. Hanam presented the Operations and Facilities Committee report. The committee discussed uniform violations, used uniforms and blazers, and updates on the janitorial service contract and that the school was considering hiring subcontractors directly. The said the committee also received updates on the lease, playground expansion, school nutrition (including an \$0.11 price increase), and club offerings, including the addition of student council and enrichment programs.
- PTO
 - i. Ms. Bancroft presented the PTO report. She shared that the PTO was nearing the end of its first full school year and highlighted recent activities, including Teacher Appreciation Week, the PTO potluck breakfast, the successful book fair, and popsicle celebrations following Milestones testing. She discussed preparations for next year and noted that used uniforms are traditionally not sold at orientation. Ms. Park and Mr. Chung thanked her for her leadership. Ms. Park also thanked Ms. Hastings for her work on the book fair and Mr. T. Park for the orchestra concert, noting that the orchestra program is expected to triple next year.

VIII. Executive Session – To discuss personnel (OCGA 50-14- 3(b)(2)) – Ms. Hanam made a motion to close the meeting and enter into executive session to discussed personnel, Ms. Konteh 2nd, unanimous at 9:09pm

IX. Required Actions following Executive Session – Ms. Konteh made a motion to exit executive session where they discussed personnel, Mr. Kali 2nd, unanimous at 9:32pm

X. Next Meeting Date June 4, 2026 at 6:30pm

ADJOURNMENT - Ms. Konteh moved to adjourn the meeting, and Mr. Kali seconded. The meeting adjourned at 9:32pm.