

## MEETING MINUTES

**Board:** YHALE Governing Board  
**Board Meeting:** Monthly Meeting

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
6/4/26	6:34pm	9:23pm	9/11/26	Noon	Lyn Carden
Meeting Location:					
Virtual					

Attended by:	
Liza Park Emile Hanam Domingo Bugg Eddie Kali Fadzai Konteh	Anthony Chung Candy Yu Ji Ma Jerry Ramos Tomiko Park Suchada Thepchatrri Lyn Carden
Highlights:	

### **I. Administrative Functions**

- Approval of Minutes – Ms. Konteh made a motion to accept the minutes as presented, Mr. Kali 2<sup>nd</sup>, unanimous.

### **II. Public Comment-** No public comment

### **III. Financial Reports**

- Monthly Financial Reports as of April 30, 2026 – Ms. Yu presented
  - She reported that the finance team was working on improvement of the efficiency margins.
  - She presented the year-to-date income and expenses and discussed variances.
  - She reported on the year-to-date budget deficit and expectation for resolution by end of fiscal year.
  - Presented revenue for April, budget variance and Expenses, noting the April surplus
  - She reviews cash reserve, Cash on Hand, Days cash on hand and projected cash on hand
  - She discussed the past 12 months year to date and noted the cost of renovation
  - She reviewed overall assets, accounts payable, current liabilities, total liabilities and equities
  - She discussed the costs and revenue of programming
    - School nutrition
    - Activities
    - IDEA

- Reviewed ratios
- Discussed bond financing, 5-year projections and closing the fiscal year
- She noted plans for the upcoming audit and provided a brief timeline.
- The board discussed the timing of the deficit
- Ms. Hanam made a motion to accept the financials as presented, Mr. Bugg 2<sup>nd</sup>, unanimous
- FY27 proposed budget hearing – Ms. Yu presented
  - She notified the board that the Avolon team had created 2 budget options for the board to select from, a budget that maintained current salary levels and a budget that provided a 2% pay increase for staff
  - She reviewed projected revenue
  - She presented the projected surplus
  - She notified the board that as the CFO she was recommending the 2% increase budget
  - The board discussed the options
  - Mr. Yu reviewed the bond schedule, salary changes and expenditures for supplies
  - The board discussed the difference between donation vs. fund raising with Ms. Yu and discussed the large fund-raising campaign
  - Ms. L. Park requested public comment regarding the proposed FY27 budget – no public comment
  - Mr. Kali talked about the lessons to be learned from this year and the fact that it's a foundational year.
  - The board discussed the midterm adjustment
  - Mr. Kali made a motion to adopt the 2% budget as recommended the by the CFO, Ms. Hanam 2<sup>nd</sup>, Ms. L. Park called the question, the 2% FY27 budget was approved unanimously.

#### **IV. Old Business**

- Outdoor Proposal – Ms. Ma presented
  - i. She presented 2 proposals that the request requested authority to presentation to the HOA
  - ii. She discussed the natural grass vs. artificial turf
  - iii. They reviewed the parking lot & the cost
  - iv. She presented the playground plan & the budget
  - v. The board discussed donations received for the playground and additional budgetary needs.
  - vi. They discussed the location of the playground & the breakdown of playground use by grade bands.
  - vii. Ms. Ma presented optional additional equipment they can consider longer term
  - viii. They discussed the construction project plan & parking lot requirements
  - ix. Mr. Ramos talked about fencing
  - x. They discussed the HOA meeting.
  - xi. Ms. Hanam made a motion to amend the proposal to reverse option 1 and 2 and directed Ms. Ma and Mr. Ramos to present the amended plan to the HOA for approval, Mr. Bugg 2<sup>nd</sup>, unanimous.
- School Nutrition Provider contract renewal –Ms. Thepchatrri presented
  - i. She presented the proposed FY27 contract, noting an eleven-cent increase in price. The board confirmed that the school was absorbing the price and not passing it to parents.
  - ii. The board discussed the separation in lunches from elementary to middle school.
  - iii. Ms. Hanam made a motion to approve the Chef Advantage FY27 contract, Ms. Konteh 2<sup>nd</sup>, unanimous.

#### **V. New Business**

- Avolon Contract Renewal –
  - i. Ms. L. Park noted a rate increase and outlined the services that Avolon provides

- ii. Ms. Hanam noted that Avolon had been delayed in paying several bills at the expense of the school. The board discussed the bill paying process. Mr. Chung agreed that late payments has been a problem, sighting specific examples.
- iii. The board discussed amending the contract language to add a reimbursement clause as well as language stating the expectation that bills be will paid on time.
- iv. Mr. Kali made a motion to approve the Avolon contract with the amendment that bills are expected to be paid on time and any late fee is the responsibility of Avolon, Ms. Haman 2<sup>nd</sup>, unanimous.
- Summer Camp Handbook
  - i. The board reviewed the summer camp handbook.
  - ii. Ms. Hanam made a motion to adopt the handbook as presented, Mr. Konteh 2<sup>nd</sup>, unanimous.
- Summer Workshop
  - i. The governing board discussed the timing of the summer workshop and agreed that it would be best to conduct the workshop prior to the July board meeting. They reviewed calendar dates and agreed upon July 13<sup>th</sup> 9-noon for the workshop and noon for the July board meeting.

## VI. School Related Reports

- Updates from the Principal – Mr. Chung presented
  - He presented the School Climate Star Ratings from GaDOE
    - 4.75 out of a possible score of 5
    - He discussed the GAC Accreditation & Performance Review
      - Reviewed visit from the Commission
      - Commission will be recommending YHALE for accreditation
      - They had 2 recommendations but noted the strength of leadership stability and operational efficiency he noted that while Ms. T. Park will be presenting later in the meeting he reported
      - The recommendations
        - Enhancing visual appeal of school environment
          - School mural project
        - Recommend a remediation program over the summer
          - Targeting student support
          - Closing achievement gaps identify performance data
          - Aligning with long term CCRPI growth targets
      - He reported that the goal is recommendation during the September commission meeting
  - Mr. Chung reported on the work Ms. Jovan Weatherly has been doing with SPED.
    - The SPED population is growing as the schools grows
      - The goal is to maximize EIP immersion for students.
      - He noted that the school is going to have to increase SPED teachers
      - He provided historic data
      - He reported on operations and safety and noted that operation is being stream lined
  - He discussed handbooks that are under review by school leadership in preparation for the July board workshop, noting he was hoping to provide them to the board by the end of June to give them time for review.
  - He provided a human capital update – benefits for staff were successfully distributed the bonus and the retention bonus for FY27 will going out in July
    - Staffing update
    - Community growth
      - Introduced school counselor Isabella Tsui who earned her doctorate last month and discussed the importance of her role
  - Enrollment and retention rate update
  - State reporting update

- Ms. T. Park reported on the accreditation review
  - She reported on the meeting with the Georgia Accreditation Commission and their intent to recommend the highest level of accreditation they offer.
  - She reported that the school received 2 recommendations. She reviewed the recommendations and presented a letter that she proposed to send to GAC that outlined a plan for remediation.
    - Recommendation 1: Offer summer instruction. Ms. T. Park proposed that the school consider doing so for testing grades. She presented a plan to start a summer school, grades served and included a proposed plan implementation. She recommended that school start with ELA and math instruction.
    - Recommendation 2: Regarding the aesthetics of the building. The visit noted that the new building was a bit bland. She presented a plan for a mural or wraps. She showed possible images that could be used along with locations to consider to improve the appearance of the school.
  - She reported that during the visit the GAC was very positive regarding the facilities and staff.
  - Mr. Chung thanked Ms. T. Park for her hard work on this project.
  - Ms. L Park thanked the accreditation committee for their hard work and noted that the board was very proud that the school achieved this level of recommendation.
  - The board discussed the budget for the items that were recommended and the possible need to amend the budget for those items.
- Ms. L. Park asked Mr. Chung to provide an update on the returning 6<sup>th</sup> graders.
  - He discussed the attrition rate and reasons for attrition
  - They discussed at the March report
  - He reported that many rising 5<sup>th</sup> grade parents spoke with him about their love for the school but concern for the size of the middle school population.
  - The board discussed retention rate
- Ms. Hanam asked about the math benchmark results.

## **VII. Committee Updates**

- Finance Committee Report – Mr. Kali reported
  - i. Mr. Kali noted that the committee reviewed items that were discussed earlier in the meeting had nothing further to add
- Operations/Facility Committee report – Ms. Hanam reported
  - i. The committee discussed middle school recruitment
  - ii. The future playground
  - iii. Vending machine for the staff
  - iv. They received a janitorial report
  - v. And discussed used uniforms
- PTO
  - i. No report

## **VIII. Annual Meeting**

- Board member update – Ms. Carden reported that at the beginning of the FY26 year Ms. Tamecha Buck notified the board that she would be completing her term on June 30 and did not intend to return in FY27. However, Ms. Buck reached out to Ms. Carden prior to the board meeting because she had a travel delay and would be on a plane during the meeting, but that she had changed her mind and would commit to an additional year. Ms. Carden went on to review the terms of the remaining board members, noting there would be not change for FY27.
- Election of Officers –

- i. Chair – Ms. Hanam nominated Ms. L. Park for board chair, Ms. Konteh 2<sup>nd</sup>, unanimous.
  - ii. Vice Chair/Secretary – Mr. Kali nominated Ms. Hanam for Vice Chair/Secretary, Mr. Bugg 2<sup>nd</sup>, unanimous
  - iii. Treasurer – Ms. Konteh nominated Mr. Kali for board treasurer, Ms. Hanam 2<sup>nd</sup>, unanimous.
- Committee Assignments
  - i. Ms. L Park requested that all committee chairs remain with their committee for FY27, but noted that the board may need to consider separating facilities and operations given the weight those two pieces maintain.
  - ii. Ms. Carden encouraged the committee chairs to recruit members as that is the best way to identify potential board member candidates.
- Conflict of Interest –
  - i. Ms. Carden reported that she would be sending each board member a conflict-of-interest form to sign as a part of their requirement as board members.

**IX. Executive Session – To discuss personnel (OCGA 50-14- 3(b)(2))** – Mr. L. Park noted the lateness of the hour for this agenda item. Mr. Kali reminded the board of the importance of this item and felt that it would be difficult for the board to give this item the attention it deserves given the time. Ms. L Park reminded the board that this needed to be decided upon before June 30 and asked the board members if they would like to meet again for this single agenda item before the end of the month. Mr. Kali made a motion to table the executive session and to have another board meeting prior to June 30, Mr. Konteh 2<sup>nd</sup>, the board vote unanimous. Ms. Carden was directed to poll the board for another meeting date in June.

**X. Required Actions following Executive Session**

**XI. Next Meeting Date** –July 11<sup>th</sup> changed noon

**ADJOURNMENT** – Ms. Konteh made a motion to adjourn, Ms. Hanam 2<sup>nd</sup>, unanimous at 9:23pm.