

## YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

### Minutes of YHALE Governing Board Meeting on November 4, 2021

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on November 4, 2021 at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:33pm.

#### I. Attendance of Board Members

The following members of the Board were physically present: Liza Park  
The following members of the Board were present via Zoom: Marissa Le, Emile Hanam, Ji Ma, and Melanie Avila

#### II. Welcome any members of public in attendance & take public comments

Dr. Yu  
Amanda Maziarz  
Ms. Besic  
Ami Hastings  
Susan George  
Nancy Carpenter  
Jennifer Yin

#### III. Approval of previous meeting minutes

Motion to approve the meeting minutes for October 7, 2021 made by Marissa Le  
Emile Hanam seconded the Motion  
No objections to approve minutes of October 7, 2021  
All in favor, seeing no opposition, meeting minutes approved by unanimous vote.

#### IV. School Policy & Operations

##### A. Principal report – school closure tomorrow

- a. In celebration of Atlanta Braves- school closed for tomorrow 11/5/2021.  
Closure not due to only Braves, but also for teachers.
- b. Planning Considerations/Things to think about for the future: Summer 2022, Enrollment Growth, Admin Support, Operational Support, Professional Development
- c. Approximately 209 students at this time- plan to increase enrollment
- d. Ms. Besic states that school is incredibly short-staffed and staff is stretched thin – digital days are advantageous. Kudos to Dr. Yu for being such a great leader and doing so much. Need to build team within the

staff/teachers. Challenging with personnel, admin, and staff. Will speak with Candy re HR services

- B. Reporting to the SCSC or GaDOE - SCSC school visit still set for November 15, 2021
- C. Reporting – CPI & Data Collections in October
  - a. School is judged by the academic performance of the students
  - b. Milestones results last year were very impressive
- D. Board members training for 2021-2022:
  - Wednesday, November 10 @ Callaway Gardens Hotel & Resort
  - Wednesday, February 9 @UGA Center for continuing Education & Hotel
  - Wednesday, April 13 @ Loudermilk Conference Center
- E. Covid/ Pandemic Plan – review policies & procedures
  - a. Covid vaccine available for 5-11 yr. olds
    - i. Masks? Vaccine requirement? No discussion on Board at this time- will discuss at a later time regarding the issues at hand.
- F. Grants – CSP remainder will be used first toward equipment & electronics  
Facility Grant approx. \$50k
- G. Free & Reduced Lunch – Applicant & Qualified #'s; National School Lunch Program
- H. Gifted Program Policies – Update & Adopt

Motion to adopt the Georgia State Manual Gifted Manual year 2021-2022 made by Marissa Le

Ji Ma seconded the Motion

No objections to approve adoption of the Georgia State Manual Gifted Manual year 2021-2022.

All in favor, seeing no opposition, motion approved by unanimous vote.

Motion to adopt the amendments to the YHALE Gifted Manual in the Georgia State Manual Gifted Manual made by Marissa Le.

Melanie Avila seconded the Motion

No objections to approve amendments to the YHALE Gifted Manual in the Georgia State Manual Gifted Manual.

All in favor, seeing no opposition, motion approved by unanimous vote.

V. School Committees, Support Organizations

- A. Special Programs Report – Teacher survey to go out soon; Need more planning time
- B. PTO comments, remarks, report or presentation – upcoming events
  - a. Updates – Nov. 22<sup>nd</sup>, playground will arrive and be installed
    - i. installation will take 1-2 days
    - ii. picnic tables to be planned and put in within the area after the playground is installed

- iii. VPC working on the signage
- b. Fundraising Coordinator – Jennifer Yin- assisted with playground process
- c. Boost morale, support teachers, room-parents assistance
- d. Next PTO General meeting – in-person for face-to-face time
- e. Lunar New Year – PTO and Board planning for the event (January 29, 2022) will start meeting sessions
- f. Recycling for plastic water bottles

C. Committee Reports:

Facility – Emilie – Carpool route may change but should be good change & not until Spring; Lunch will be going automated hopefully by December

Marketing – Ji – Community Fall Festival on Oct 23 report; Nov 9 Open House Curriculum – Liza – Report cards and progress reports;

Finance – Melanie – Audit done; Need to do CAP – Candy sent us a detailed email

Fundraising/special events – Marissa – Trunk or Treat; Parents Night Out; Lunar New Year Event date: January 29, 2022 Board will take “lead” on Lunar New Year (goods/service for funds)

- Ie. facility expenses will come from capital campaigning
- Fundraising PTO vs. Board fundraising – paying for service is different that PTO fundraising (like, Parents’ Night Out service). Value is different
- Will have to discuss 501(c)(3) PTO and Board

VI. Marketing & Enrollment

A. Enrollment for 2021-2022 – rolling admissions still

B. Working with Lotterease for 2022-2023 to sync up our Infinite Campus with Lotterease; Open House on Nov 9; Need to establish Open House dates and deadlines for 2022-2023

VII. Old Business

A. New Building – Larger classrooms vs. more rooms; enlarge multipurpose room

VIII. New Business - none

IX. Adjournment of Board Meeting 9:04pm

Motion to move into Executive Session made by Melanie Avila.

Emile Hanam seconded the Motion.

No objections to move into Executive Session.

All in favor, seeing no opposition, meeting minutes approved by unanimous vote.

X. Executive Session 9:05pm

XI. Executive Session Adjourn 10:02pm

XII. Adjournment 10:06 pm