

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Minutes of YHALE Governing Board Meeting on December 2, 2021

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on December 2, 2021 at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:35pm.

I. Attendance of Board Members

The following members of the Board were physically present: Liza Park
The following members of the Board were present via Zoom: Marissa Le, Emile Hanam, Ji Ma, Melanie Avila

II. Welcome any members of public in attendance& take public comments

Dr. Yu
Susan George
Ami Hastings
Kym Lee
Jasenka Besic
Edwina Chu
Christina Ketmayura
Nicole & Emily
Unknown Zoom Participant 1
Unknown Zoom Participant 2

Kym Lee – room mom had a meeting on Tuesday- there is an issue of concern regarding bullying at school/behavioral issues at school during lunch/recess/hallways- areas/times not monitored. This is an ongoing issue she’s noticed her own children bringing home.

Liza Park directed to YHALE Code of Conduct. Teachers should be notified- if not resolved by Teachers, then Admin should become involved.

Edwina Chu stated that she has noticed this issue as well. Her son has never been in a “fight” and was in one this week. Her daughter was called “fat” and she, as a parent, reached out to the parents of the other child directly and the situation was resolved.

Liza Park directed to email, asking to detail the situations so we can find a way to resolve these issues; and to try resolving through the first level with teachers.

III. Approval of previous meeting minutes

Motion to approve the meeting minutes for November 4, 2021 made by Marissa Le
Emile Hanam seconded the Motion
No objections to approve minutes of November 4, 2021
All in favor, seeing no opposition, meeting minutes approved by unanimous vote.

IV. School Policy & Operations

- A. Principal report – CLIP has been approved this year
 - a. Gifted report-Jasenka Basic, Gifted Coordinator
 - i. 27 students in MPACT Program (2-5th grade total 107)
 - ii. Creativity and motivation in progress, Collaborative meetings in progress
 - iii. January – Gifted Education Awareness Month
- B. Reporting to the SCSC or GaDOE
- C. Board members training for 2021-2022:
 - Wednesday, February 9 @UGA Center for continuing Education & Hotel
 - Wednesday, April 13 @ Loudermilk Conference Center
- D. Covid/ Pandemic Plan – review policies & procedures; Covid vaccine available for 5-11 y/o
- E. Grants – CSP remainder will be used first toward equipment & electronics
- F. Free & Reduced Lunch / Lunch – Applicant & Qualified #'s; National School Lunch Program

V. School Committees, Support Organizations

- A. Special Programs Report – Teacher / staff surveys update
- B. PTO comments, remarks, report or presentation – upcoming events & playground update
 - a. Ami reports that playground complete, looking to put in picnic tables
 - b. Dedication Ceremony on agenda for playground
 - c. Recycling bins in progress
 - d. PTO Grant applications in process
 - e. Launch book drive planning for December, ongoing event – spirit of giving
 - f. Spring events planning – PTO, parents, admin, teachers
 - g. Planning committees meeting for Lunar New Year at end of January
- C. Committee Reports:
 - Facility – Emilie – Room assignment changes, building space and policies; construction will be during summertime, not during the winter break
 - Lunch will be going automated hopefully by January – will choose company next week.
 - Marketing – Ji – Nov 9 Open House report; marketing for 2022-2023 recruitment
 - Open House – 18 families showed up
 - Goal is 300 students in total
 - Marketing plan – brochures, social media, preschool promotion, community/neighborhood promotion, Korean and Chinese churches, Maylan International Preschool, ads/posts on gwinnettparents.com
 - Lion Dance/Lunar New Year quote
 - Curriculum – Liza – add'l teachers for specials and the cost- more planning time for teachers, logistics for teachers' positions; 2022-2023 calendar- wait until Gwinnett Co passes theirs, so that we can utilize and try to mirror their calendar; field trips were cancelled during COVID last year and have not been brought up yet- will revisit after “cold and flu season”
 - Finance – Melanie – Need to do audit CAP – set up time to go to bank & add check signers
 - Fundraising/special events – Marissa –Parents Night Out for Dec; Lunar New Year – CSP grant for Lunar New Year/ recruitment. Lunar New Year is split into two separate

categories. School-wide it's a cultural day- for the Board, it will be utilized as a recruitment/marketing/fundraising day (public weekend event)

VI. Marketing & Enrollment

- A. Enrollment for 2021-2022 – rolling admissions still
- B. Working with Lotterease for 2022-2023 to sync up our Infinite Campus with Lotterease; Open House on Nov 9; Need to establish Open House dates and deadlines for 2022-2023

VII. Old Business

- A. New Building – Larger classrooms vs. more rooms; enlarge multipurpose room? Expected # of classes for 22-23

VIII. New Business

IX. Adjournment of Board Meeting 8:35pm

Motion to move into Executive Session made by Marissa Le
Melanie Avila seconded the Motion

No objections to move into Executive Session

All in favor, seeing no opposition, Motion approved by unanimous vote.

X. Executive Session 8:36 pm

XI. Executive Session Adjourn 9:40 pm

XII. Adjournment 9:41 pm