

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Minutes of YHALE Governing Board Meeting on January 6, 2022

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on January 6, 2022 at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:34pm.

I. Attendance of Board Members

The following members of the Board were physically present: Liza Park
The following members of the Board were present via Zoom: Marissa Le, Emile Hanam, Melanie Avila

II. Welcome any members of public in attendance& take public comments

Dr. Yu
Melissa Clermont
Amanda Maziarz
Edwina Chu
Susan George
Kym Lee

III. Approval of previous meeting, special meeting & emergency meeting minutes

Motion to approve the meeting minutes for Board Meeting on December 2, 2021, Special Called Board Meeting on December 15, 2021, and Emergency Board Meeting on January 3, 2022 made by Marissa Le
Emile Hanem seconded the Motion
No objections to approve Motion
All in favor, seeing no opposition, Motion approved by unanimous vote.

IV. School Policy & Operations

- A. Principal report- Teachers have been back since Monday and both Monday and Tuesday were planning days. Support staff and teachers out due to illness/sickness on Monday, so Board held Emergency Meeting on Monday to go virtual this week. On track to have regular school in place Monday, January 10, 2022.
- B. Reporting to the SCSC or GaDOE
- C. Board members training for 2021-2022:
 - Wednesday, February 9 @UGA Center for continuing Education & Hotel
 - Wednesday, April 13 @ Loudermilk Conference Center
- D. Covid/ Pandemic Plan – CDC has made changes in quarantine days. YHALE will follow the CDC school guidelines
- E. Grants – CSP remainder will be used first toward equipment & electronics
- F. Lunch- Meal Manage program; Applicant & Qualified #'s; Nat'l School Lunch Prgm

V. School Committees, Support Organizations

- A. Special Programs Report – Lotterease update – Melissa Clermont

- a. Open enrollment on January 5th
 - b. Encourage parents to apply in Lotterease for rising Kindergarteners (those who have siblings already at YHALE)
 - c. 15 applicates for Kindergarten Korean, 28 applicants for Kindergarten Mandarin
 - d. Numbers continue to grow every year and each grade will move up
 - e. April 12th waitlist starts (if applicable)
 - f. Intent to return for current students due February 12th
- B. PTO comments, remarks, report or presentation – N/A
- C. Committee Reports:
- Facility – Emilie – Room assignment changes, building space and policies
Lunch will be going automated – Chose Meal Manage- getting everything ready and will start soon
 - Marketing – Ji – Open House dates (Covid concerns) January projections are going to get worse. May have to postpone Open House to February; marketing for 2022-2023 recruitment
 - Curriculum – Liza – Support good behavior incentives- ribbon of student of the week or something similar- Kindness Challenge
 - Finance – Melanie – went to bank; added check signer & School money guarantee
 - Fundraising/special events – Marissa –Parents Night Out for Jan? Probably not due to Covid Concerns; Lunar New Year on 29th- postponing out another week? Cancel? Have already signed contracts, so need to check with them to see if they're ok postponing
- VI. Marketing & Enrollment
- A. Enrollment for 2021-2022 – rolling admissions still- new students have started in this semester (9 new students)
 - B. Lotterease working for 2022-2023 to sync up our Infinite Campus with Lotterease; Open House mostly in Feb? b/c Covid concerns?
- VII. Old Business
- A. New Building – Larger classrooms vs. more rooms; enlarge multipurpose room or more classrooms
- VIII. New Business
- N/A
- IX. Take Public Comments
- a. Kym Lee – COVID guidelines questions and comments
 - b. Virtual Open House- may be possible
 - c. Students really enjoying the new playground
- X. Adjournment of Board Meeting 7:37pm