

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE
Governing Board Monthly Meeting Minutes

February 3, 2022

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on Feb 3rd, 2022 at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:32pm.

I. Attendance of Board Members

The following members of the Board were physically present: Liza Park

The following members of the Board were present via Zoom: Emile, Ji Ma, Melanie Avila

II. Announcements – preschool not owned, operated or in same space as YHALE

Preschool is under plan, and it will be operated independently. YHALE is not running the preschool. The preschool will be a private school.

III. Welcome any members of public in attendance & take public comments

Christina Ketmayura, Melissa Clermont, Tori Bell, Melanie Avila, Amanda Maziarz, Kashayapa Ratnayake, Esther Celestin, 13347907141(no name is shown on the screen), Olivia Harbison, Susan George, Terri Haywood, Michelle, Dan, Ami Hastings

IV. Approval of previous meeting, special meeting and/or emergency meeting minutes

Motion to approve the meeting minutes for Board Meeting on Jan 6th, 2022, Special

Called Board Meeting on Jan. 23rd, 2022, and Emergency Board Meeting on January 3rd, 2022 made by Melanie Avila

Second: Emile

No objections to approve Motion All in favor, seeing no opposition, Motion approved by unanimous vote.

V. School Policy & Operations

A. **Principal report** –

- COVID concerns at school in the last month. YHALE adjusted the quarantine policies according to the CDC guidelines.
- Parent concerns: all concerns, including dual language immersion, differentiation, ICM, homework, are related to professional development. Teachers need time to develop their knowledge in these areas. In the past digital learning day, there is a professional training to learn dual language immersion models.
- Exit interviews.
- Principal talk: students learned social emotional learning opportunities
- Kindness Café/ Kindness challenge: we received positive feedback from parents and students.
- Lunar New Year performance: students did amazing jobs. It would be great if parents can help with the technology challenges to livestream the performances in the future
- School climate survey has been sent out.
- SCSC monitoring results: Governance met the requirements. Corrective measures in rights of students (disciplinary hearing, dress code with religious exemption, FERPA-directory information)

- Summer construction/Furniture move
- Summer Trainings: ICM and Singapore math; LEA training
- Calendar for the next school year
- Tardy policy: set a policy to improve this situation. Leave it to the board.
- Lunch service concerns
- Social media monitoring concerns: need a policy to regulate this situation.

Tori Bell: ESOL coordinator and assessment coordinator

- As of 02-03-22, 51 direct ESOL students, 12 monitored ESOL students; push-in to ELA classes once a week; pull-out level 1 and 2 ESOL students once a week
- In March, we will start the MAP testing. In May, prepare for the milestone test.
- ACCESS testing: 1st through 5th grade will be done by next week; kindergarten will be done by Feb. 25th. Partnering with Mrs. Besic to help ELA and Target language teachers collaborate during planning. Meeting with ELA teachers to help differentiate for their ESOL students.

Dr. Yu: we need to hire more ESOL teachers to serve students, especially newcomers properly.

- B. Reporting to the SCSC or GaDOE – Get to prepare for the next report to turn into State which is in March.
- C. Board members training for 2021-2022:
In person training will be in the following days and it is an opportunity to learn from other charter schools.
Wednesday, February 9 @UGA Center for continuing Education & Hotel
Wednesday, April 13 @ Loudermilk Conference Center
- D. Covid/ Pandemic Plan – review policies & procedures; new policy regarding no quarantines. The policy plan has been reviewed at the emergency meeting on Jan. 23rd, 2022. Mask policy and assigned seating will be kept the same. When CDC policy changes, YHALE follows CDC guidelines.
- E. Grants – CSP remainder will be used first toward equipment & electronics.
- F. Lunch – portions. YHALE will work with the cater to better monitor the portion size and make sure that students can get the same portion for the same price. Due to the increasing price of materials, the current cater is the only one who accept our offer to do the lunch program. Further discussion is needed to explore the Nat’l School Lunch Prgm.

VI. School Committees, Support Organizations

- A. Special Programs Report – Marketing – Olivia Harbison.
Organize social media platforms, and work with Dr. Yu and Susan towards different types of campaign.
- B. PTO comments, remarks, report or presentation – Aim Hastings
 - Additional needs for the playground, work with Susan to find out how to improve the playground.
 - Target language book drive. Financial questions towards Susan about using PTO funds.
 - Raise the call for elections for PTO.
 - Lunar New Year event was successful with the help of the PTO event coordinator Michelle.
 - Next event is the Children’s Day. PTO want to follow-up with the further planning.
 - Planning for a book fair that could support students’ needs in target language books.
 - Call for showcasing the students’ work.

C. Committee Reports:

Facility – Emilie – building space... future rooms and summer construction;
Emilie is going to have a meeting tomorrow with the property manager.
Summer construction need to start right after the holiday starts.

Marketing – Ji – Open House dates (Covid concerns); marketing for 2022-2023. Open House dates were set up and will promote the information through different platforms. The cost of marketing could discuss with Susan and Olivia.

Curriculum – Liza –

- 2022-23 Calendar will consider Gwinnett County school calendar as a reference. There will be a follow-up meeting to finalize and approve YHALE SY 2022-23 calendar.
- Kindness Café; Positive feedback from students and parents.
- Options for specials: working on recruiting special teachers in target languages.

Finance – Melanie/Susan –

- looking for another accountant for board. Melanie has served as a board member for several years and YHALE is looking for another accountant who has a college degree in accounting to replace her position.
- Avalon is working on the budget
- CSP use – the report will be ready by end of September

Fundraising/special events – Liza –

- Spring event for community- Children’s Day. The Lion Dance is booked for the next Lunar Year.
- Insurance for events: the current insurance liability policy will cover the school events, activity happens at the space next to the current building, and the food court vendors. The vendors need to have their own insurance policy if they sell alcoholic drinks.

VII. Marketing & Enrollment - Melissa

- A. Enrollment for 2021-2022 – students still joining;
- B. Enrollment for 2022-2023 Lotterease; 87 new students have applied via Lotterease. 24 Korean Kindergarten applicants, 44 Chinese kindergarten applicants.

VIII. Old Business

- A. The current building – Larger classrooms vs. more rooms; enlarge multipurpose rm or more classrooms- will discuss the architectural plans with the property manager on Feb. 4th, 2022.

IX. New Business - None

X. Additional public comment - None

XI. Executive Session if needed

XII. Adjournment – the meeting is adjourned at 8:34 p.m.