YHALE PTO General Meeting

August 15, 2022
7:00 PM
Welcome!

Co-Presidents Ami Hastings and Kym Lee

- What is PTO (Parent Teacher Organization)?
- Is it the same as PTA?
- Our PTO Organizational Chart
## PTO Organizational Chart

<table>
<thead>
<tr>
<th>President(s)</th>
<th>Treasurer</th>
<th>Secretary</th>
<th>VP of Communications</th>
<th>VP of Events</th>
<th>VP of Hospitality</th>
<th>VP of Fundraising</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Parents</td>
<td>File Taxes</td>
<td>Meeting Minutes</td>
<td>Yearbook</td>
<td>Popsicle Play Date - K</td>
<td>Uniform Recycle Program</td>
<td>Annual Donation Fund</td>
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<tr>
<td>PTO Elections</td>
<td>Reimbursements</td>
<td>Schedule Meetings</td>
<td>Quarterly Newsletter</td>
<td>Cheers and Tears - K</td>
<td>Teacher &amp; Staff Favorites</td>
<td>Spirit Days</td>
</tr>
<tr>
<td>Master Calendar</td>
<td>PTO Member Dues</td>
<td>K &amp; M translation help</td>
<td>Facebook Mgmt</td>
<td>Orientation Table</td>
<td>School Supplies</td>
<td>Loyalty Programs</td>
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<tr>
<td>2022-2023 Planning</td>
<td>State Registration</td>
<td>Kindness Cafe</td>
<td>Photography</td>
<td>Kindness Cafe</td>
<td>Milestones Lunches</td>
<td>Teacher Luncheons</td>
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<tr>
<td>Oversee Committees</td>
<td>Give Butter</td>
<td>Family Day - TBD</td>
<td>Uniform Picture Day</td>
<td>Moon Festival</td>
<td>Teacher &amp; Staff Appreciation Days</td>
<td>Researching Grants</td>
</tr>
<tr>
<td>Dr Yu and PTO Meets</td>
<td>Insurance</td>
<td>Spring Picture Day</td>
<td>Uniform Picture Day</td>
<td>Lunar New Year</td>
<td>Copy Requests</td>
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<td>Target Language Library</td>
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<td>PTO General Meetings</td>
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<td>Book Fairs</td>
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Popsicle Playdate
7/30/2022

Tears & Cheers
Every Friday of August

Lunar New Year
1/20/2023 Friday

Children’s Day
5/5/2022 Friday

Moon Festival
9/9/2022 Friday

Family Day
TBD

Kindness Cafe
TBD

VP of Events
michelle@yhalepto.org
Volunteers Needed!

- September 9, Friday
  8:30 - 11:30 (10 Volunteers)
  12:30 - 3:30 (10 Volunteers)

Activities

- Explanation of the Holiday
- Traditional Holiday Food Tasting
- Cultural Craft

Sign up to Volunteer
Hospitality Committee

Christina - Christina@yhalepto.org

- Teacher and Staff Appreciation Days
- Teacher Copy/Laminating Requests
- Uniform Recycle Program
- School Supplies
- Milestone Lunches
- Teacher and Staff Favorites
Volunteer Requirements

Background Check
- Scan your license
- Auto-run background check
- Wear your name tag!
- For our children’s safety!

Mandated Training
- Good for 5 years
- Return to ksukirya@yhale.org
Communications

Stella - stella@yhalepto.org

- Yearbook & Photography
- Newsletter
- Korean & Mandarin Translation
- Facebook Page Management (YHALE Parents)
Literacy Committee

- Fall Scholastic fair
- Spring local vendors fair
- Book Drives
- Ad Hoc initiatives

- Target Language Library
  - Book acquisitions
  - Cataloguing
  - Library organization systems
  - Fundraising
  - Supplies...

- Reading
  - Fall Scholastic fair
  - Spring local vendors fair
  - Book Drives
  - Ad Hoc initiatives

Ami - ami@yhalepto.org
Room Parents

Kym Lee - kym@yhalepto.org

- We have room parents for all of our classes!
- Room parents may opt to collect a class fund to celebrate teacher’s birthdays, organize winter holiday parties, class playdates, etc.
- Support and appreciate teachers & paraprofessionals
Treasurer

Peter Kim - peter@yhalepto.org

- PTO Membership Dues
- Collect Donations
- Tax deduction letters
- Bookkeeping
- Expense Reimbursements
- File Taxes
- State Registration
- Give Butter (donation platform)
- Insurance
Secretary

Joey Chang - joey@yhalepto.org

- Meeting Minutes
- Schedule Meetings
FUNdraising

Jennifer Yin - jennifer@yhalepto.org

- PTO dues
- Annual Fund
- Spirit Days
- DLD teacher luncheons
- Business Partners/Grants
- Passive Fundraisers
Join PTO for $10

Support YHALE through your Amazon shopping
Q&A?
THANKS!

Do you have any questions?

hello@yhalepto.org

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